

### 3 October 2025

### **Dear Parents**

As you will be aware, our Whole School Open Morning will take place on Saturday 11 October between 9:30am and 12:00pm. This is an important date on the school calendar and all Senior pupils are expected to attend to assist giving tours to prospective parents and also to help with department demonstrations. We know from previous experience that our pupils are exceptional in fulfilling these roles and that new families really enjoy talking to them to find out about their experience of life at Cranford so thank you for your help with this.

# Arrangements for the morning

We would ask that pupils are dropped off between 8:45am and 9:00am to register in the following locations:

- Year 7 Sports Hall
- Year 8 Junior Hall
- Year 9 Willow Theatre
- Year 10 Sixth Form Room S4
- Year II Sixth Form Lecture Theatre
- Year 12 and 13 Sixth Form Common Room

If your son or daughter usually gets the minibus to school, the minibuses will be running in the morning and at the end of the morning, and details of the pick-up times will be sent to you directly by our Transport Team.

## **Key Reminders**

Unless your son or daughter is selected to be involved in a sport demonstration, please ensure he or she comes into school in full Cranford School Uniform. Please can Sixth Form students dress smartly for the morning.

## **Pupil Dismissal**

Please observe the following pick-up times when collecting your son or daughter. Please do not arrive earlier than the allocated pick-up time, so that staff dismissing pupils can ensure all pupils are safely signed out. If you have children in multiple year groups, please collect at the time allocated to your youngest child. The collection times will be as follows from outside Moulsford House:

- Year 7 II:30am
- Year 8 11:40am
- Year 9 11:50am
- Year 10 12:00pm
- Year II and Sixth Form 12:10pm

Pupils going home by minibus will depart from the school site at 12:15pm.



Please ensure your child is signed out by a staff member before they are collected.

Thank you for your support with this key event.

Kind regards

Dr James Raymond Headmaster